



# 2025 City of Ward 4<sup>th</sup> of July Celebration Food Truck Vendor Form



Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

What type of food/drinks:

\_\_\_\_\_

\_\_\_\_\_

\$30 Food Truck fee

\$10 Electricity Voltage/Amps needed: \_\_\_\_\_

Send a picture of plug to [parksandrecreation@cityofward.com](mailto:parksandrecreation@cityofward.com) or text 501-422-9558

Vendors will be responsible for providing any equipment needed, such as tent, table, chairs, etc. We do have a limited number of available spots with higher Amp electricity. Location during the event will be based on electricity needs, as well as first come, first serve basis.

Must have any State required Health/Food Service Permit/Inspection, current Fire Inspection: if one is needed contact WFD Chief Tony Reaves at (501)286-6106 or [tonyreaves@cityofward.com](mailto:tonyreaves@cityofward.com) or City Hall at (501)843-7686 as soon as possible to schedule an inspection time prior to the event.

The City of Ward will not be responsible for any loss, damage, or injury to person(s) or property in operating the booth. Each vendor must have **Please note that each vendor selling items is responsible for reporting federal, state, and local taxes on your sales. A form will be provided to each vendor and sales tax payment can be made at the event.**

If you have any questions regarding the event, please contact Michelle Fitzgerald at (501) 422-9558 or [parksandrecreation@cityofward.com](mailto:parksandrecreation@cityofward.com).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For Office Use: \_\_\_\_\_

Rec#: \_\_\_\_\_ Amount\$: \_\_\_\_\_ Clerk: \_\_\_\_\_ Picture of plug: \_\_\_\_\_